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| **Job Title:** | **Age Group Lead Coach** |
| **Reports Into:** | Lead Phase Coach, Head of Coaching, Academy Manager. |
| **Key Relationships:** | Academy Administrator, Lead Phase Coach, All Coaches/Team Managers |
| **Job Purpose:** | 1. To deal with all requirements in respect of the allocated age groups, supporting the Lead Phase Coach and Head of Coaching in the development of players in relation to their playing, training, education and welfare. 2. To assist the Academy Manager in maintaining the required operating standards to meet the football league regulations and EPPP criteria. 3. To deliver coaching and match day sessions for Bradford City FC Academy aligned to the Academies philosophy and culture. To highlight and develop the players in your care so they can progress and improve the Bradford City way, becoming adaptable and effective problem solvers, ideally looking to gain a scholarship at Bradford City, and/or at a higher level. |
| **Key Tasks:** | * Adhere to Academy Coaches’ code of conduct for daily standards, coaching, matchday and reviewing processes. * Coach players within a specified age group to the required standard as defined by Bradford City Academy. * Ensure players ILP’s are monitored, supported and reviewed effectively. * Ensure the games programme experiences for your specific age group and highlighted, players are followed and recorded effectively. * Manage an age group on match days and to strictly enforce the Parents/ Players Code of Conduct. (Seek further guidance in Coaches Code of Conduct). * Liaise closely with the other age group coaches and medical staff within the Academy, in particular the coaches of the age group directly above and below your own particular age group. * Respect that all information regarding players and parents remains strictly confidential. * Adhere to and comply with the staff Code of Conduct, Child Protection and Equal Opportunities Policies set out by the Academy. * Assist the Recruitment Officer in delivering recruitment strategy. * Show commitment to the position by providing dates that you are and are not available to work at the start of the season. You must not exceed 3 additional missed sessions/games throughout the season. Any missed sessions/games will need to be made up to cover the cost of missed work. Sessions owed at the end of the season may be carried over to the following season or you may be asked to reimburse the Academy Department. * From time to time you may be asked to deliver sessions over and above standard working hours. * Responsible for players safety until their parents/guardians pick them up. |

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| **Company Standards:** | * At all times promote and provide a positive image of Bradford City FC and in particular the activities of the Academy. * Adhere to organisational policies and procedures relating to operations,safeguarding, health & safety and quality control in the staff academy handbook. * Maintain confidentiality of all information with regard to the Data Protection Act. |
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| **Skills and qualifications:** | * Minimum coaching standard of a UEFA B Licence. * Working towards the completion of module 1-3 * Current Emergency Aid Certificate * Current safe guarding certificate * Valid Driving license |